

HOUSE SHARE RENTAL APPLICATION

Landlord

Landlord's Name: Key Lets NI

Landlord's Address: Suite 7, 52 University Street, Belfast, BT7 1BH

Landlord's Phone: 02890 020549

Rental Property Information

Rental Property Address: _____

Anticipated Possession Date: 1

The term of the tenancy will be:

The monthly rent will be:

Initial Security Deposit:

Applicants' Personal Information

Applicant's Name: _____

Home Phone: (_____) _____ Alternative Phone: (_____) _____

Email Address: _____ Date of Birth: _____

Applicant's Nation Insurance Number: _____

Do you have a pet? Yes / No If more than one, how many? _____

Please describe type(s) of pet(s):

Residential History

Present Address: _____

City: _____ County: _____

Postcode: _____ How long at this address? _____

Landlord / Lessor: _____ Phone: (_____) _____

Previous Address 1: _____

City: _____ County: _____

Postcode: _____ How long at this address? _____

Landlord / Lessor: _____ Phone: (_____) _____

Previous Address 2: _____
City: _____ County: _____
Postcode: _____ How long at this address? _____
Landlord / Lessor: _____ Phone: (_____) _____

Details of Employment

Employer: _____
Position: _____ Date Hired: _____
Supervisor's Name: _____ Phone: (_____) _____
Salary: _____

(If employed less than one year with present employer, please provide previous employer.)

Employer: _____
Position: _____ Date Hired: _____
Supervisor's Name: _____ Phone: (_____) _____
Salary: _____

Other Sources of Income

Do you receive income from any of the following sources? Yes / No

Student Loans _____ Pension Benefits _____ Social Assistance _____ Other _____

Please provide contact persons who could verify the amount of income you receive:

References

Name: _____ Phone: (_____) _____
Name: _____ Phone: (_____) _____

Emergency Contact

Name: _____
Relationship: _____ Phone: (_____) _____

Criminal & Credit Background Check Authorization

Is there anything negative that we may find in our criminal or credit background check that you want to comment on?

I declare that the information I have provided is accurate. I authorize the individual or organization to whom this application is submitted to: (a) contact my references and all other persons that I have named in this application; and (b) perform a credit and/or criminal check to assess my suitability as a tenant/lessee.

Applicant's Signature

Date _____

KeyLets NI is the Data Controller under the General Data Protection Regulation (GDPR) for the personal data it gathers for the purposes of managing your tenancy/ or tenancy you are guarantor for. The personal data may be shared internally within Key Lets NI internal departments with the purpose of providing an efficient service. It may also be shared with our contractors for the purposes of managing repairs within your property. Your personal data will not be shared or disclosed to any other organisation without your consent, unless the law permits or places an obligation on Key Lets NI to do so. The personal data is held and stored by KeyLets NI in a safe and secure manner and in compliance with Data Protection Legislation.

We collect personal information about you in this form to assess your application for a tenancy. We may need to collect information about you from previous landlords or letting agents, your current or previous employer and your referees as well as guarantors. By signing this application form you give us your consent to collect this information. If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected.

Applicant signature: _____

Sincerely

KeyLets NI

